

Safety Committee Meeting
January 14, 2010
7:00 AM

Members: Jeff Smrecek, Doreen Treuden, Mark Becker, Mark Luetschwager, John Polzin, Tara Weisbrod

Agenda Items:

1. Monthly Safety Email Messages to Staff:

Update on “all staff” safety emails sent by Jeff Smrecek. Topics included Christmas decorations and wall coverings in classrooms.

2. Safety Email Messages to Principals:

Update that there is not a lot of usage at this time.

3. Fire Department Tour:

Request by Fire Department to orient new fire department staff to the school buildings. While they were here they pointed out some safety issues in the science rooms and the tech ed rooms. Jeff followed through on the issues with the staff members involved. Fire Department also had recommendations on handling MSDS binders and building access by the fire department. A lockbox is outside the building to hold keys for the fire department of have access.

4. Main Entrance Doors to High School:

The locking mechanism on the HS front doors is starting to fail. The hardware used to lock the doors appears to be specially made and getting replacement parts will be hard to get. Jeff will continue to work on the issues.

5. Other: Nothing at this time

Agenda items for next committee meeting:

- Principal updates on safety email from staff.
- Classroom checklists – update from HS
- Update on safety plan revision
- Update on “all staff” emails sent by Jeff monthly
- Update on MSDS binder